

Joint Working with NHDC - Procurement of Waste and Street Cleansing

INDICATIVE TIMETABLE

	Action	Target Date	Lead Officer/s	Decision	Completed
1	Scope	Oct 14		Both EHDC & NHDC Officers consider scope of savings and synergies / issues	
2	Cabinet Approval	Dec 14		Proceed with joint working & set up Project Board & Team. NHDC to obtain legal & procurement advice regarding extending NHDC Waste & Street Cleansing contract from Aug 17 to May 18.	
3	Project Board – Mandate	Jan 15		Governance arrangements & overall project timetable and activities / tasks.	
4	Project Board – Stage 1 Detailed Business Case (Depending on availability of resources) 3-6mths	Mar 15 – June 15		Financial model including AFM, overheads & round optimisation to determine governance & management arrangements, rounds & infrastructure. Agree joint policies.	
5	Council Approval	Apr – June 15		Approve Joint working with NHDC & produce specification on scope and agreed policies.	
6	Project Board – Stage 2 Develop Specification (9 – 12 months)	Feb – May 16			
7	ITT (3 months)	Aug 16			
8	Tender Period (3 months)	Nov 16			

ESSENTIAL REFERENCE PAPER B

	Action	Target Date	Lead Officer/s	Decision	Completed
9	Evaluation (2 months)	Jan 16			
10	Approvals	Mar 16			
11	Award Contract & Mobilisation	Apr-May 17		Time required to obtain appropriate land, buildings etc	
12	Start New Contract	May 18			
